AVEPOINT DOCUMENT MANAGEMENT
FOR MICROSOFT CITYNEXT

As cities modernize and digitize, incompatibilities within existing systems and disorganized information architecture, result in expensive business disruptions. With staff finding it harder to find critical information, processes are more difficult and time consuming, making document management a costly challenge for governments and public service organizations.

AvePoint helps governments establish effective data management and collaboration by providing timely access to data as well as multi-directional collaboration. With appropriate compliance filters in place, AvePoint's Document Management System (DMS) ensures that data is available whenever and wherever to those who need it, and protected from those who shouldn't have access.

CREATE

Digitize existing government information assets into a centralized repository.

Break down data silos by seamlessly integrating content from legacy platforms across government agencies.

Provide secure remote access to content for government officials, partners, and contractors working on-the-go.

MANAGE

Easily locate and manage documents and reduce compliance infractions with the ability to automatically classify content upon creation

Easily manage document access permissions, monitor and report on document usage, and automate document lifecycle management.

PROTECT

Ensure business continuity and 24/7 fault tolerance. Maintain aggressive Service Level Agreements (SLA) in case of accidental or malicious deletions and modifications.

Provide transparency and reporting to prevent inadvertent leakage and loss of information by employees.

GOVERNMENTS WORK SMARTER WITH AVEPOINT

By understanding the unique challenges governments face, AvePoint's DMS addresses the entire document lifecycle – from creation to retention and eventual deletion.

MODERN DOCUMENT MANAGEMENT. SMARTER GOVERNMENT ADMINISTRATION AND SERVICE.

FOR GOVERNMENT STAFF

- Enhance collaboration with other agency staff, vendors, contractors, and citizens by integrating disconnected systems into a unified platform.

- Increase productivity and work efficiency with a clearly structured information architecture and consistent user experience.

- Freely choose how, where, and with whom to collaborate – from personal devices, in remote locations, and with external users – all while keeping sensitive digital assets secure.

- Provide users with IT self-services backed by corporate policies and enforced with business owner approvals – not only improving end-user SLAs but also reducing IT bottlenecks.

- Give your users a simplified search experience they're familiar with across different platforms to enable keyword search, with the ability to save search criteria and results for future use.

FOR AGENCY MANAGEMENT:

- Optimize your overall return on investment and provide a cohesive user experience by integrating legacy systems into one modernized platform.

- Reduce overall management complexity by quickly identifying assets, restructuring, or applying configurations and security changes in bulk.

- Improve IT efficiency by implementing an extensible data governance strategy which enables automated provisioning of assets.

- Provide transparency and reporting on what information is being accessed, shared, and modified in order to prevent inadvertent leakage and loss of information by employees.

- Protect IT environments from harmful information leaks, contamination, or misuse by integrating IT services with pre-defined information governance policies.

- Provide customizable reports, around-the-clock monitoring, and policy enforcement to quickly address incidents and ensure maximum compliance with industry policies.

- Ensure business continuity and 24/7 fault tolerance with a one-switch, disaster recovery failover orchestrator.

- Protect critical or confidential content by quickly and easily recovering documents with full fidelity to meet strict SLAs dictated by government administration needs.

- Comply with internal or regulatory requirements by automating document storage/archival policy enforcement according to defined storage and retention polices.

NEXT STEPS
To find out more about AvePoint's solutions for Microsoft CityNext, please contact CityNext@AvePoint.com

Accessible content available upon request.