

AvePoint® Training Services



AvePoint's Training Courses are a cost-effective and convenient way to become an expert in the AvePoint products your organization has deployed. Comprehensive, hands-on, and flexible, AvePoint Training Services programs equip you and your team with the knowledge to fully leverage your SharePoint infrastructure management tools for success. AvePoint's team of highly-trained educators offer a variety of both on-site and remote training programs, so you can gain the knowledge you need, in the format and setting your schedule demands.

AvePoint Training Services Programs

Fundamentals Course I (1 Day)

- Designed for those customers new to AvePoint's infrastructure management solutions, this course provides a single-day 'boot camp' for SharePoint administrators to gain a working knowledge of their AvePoint software solutions
- An AvePoint Educator will provide training on solution architecture, installation, configuration, and up to two (2) AvePoint products/modules
- Remote and on-site packages available

Fundamentals Course II (2-Day)

- Designed for those customers new to AvePoint's infrastructure management solutions, this course provides an two-day 'boot camp' for SharePoint administrators to gain a working knowledge of their AvePoint software solutions
- An AvePoint Educator will provide training on solution architecture, installation, configuration, and up to five (5) AvePoint products/modules
- Remote and on-site packages available

Refresher Course I (1-Day)

- Designed for SharePoint administrators already generally familiar with the architecture and installation processes of their AvePoint software solutions, this course will provide training on up to three (3) AvePoint products/modules
- Remote and on-site packages available

Refresher Course II (2-Day)

- Designed for SharePoint administrators already generally familiar with the architecture and installation processes of their AvePoint software solutions, this course will provide training on up to six (6) AvePoint products/modules
- Remote and on-site packages available

AvePoint Training Services - Program Features

	Program Description	# of Days	Available On-Site	Available Remote
Fundamentals Course I	Review of solution installation, configuration, features overview, best practices, and training on up to two (2) AvePoint products/modules	1	Yes	Yes
Fundamentals Course II	Review of solution installation, configuration, features overview, best practices, and training on up to five (5) AvePoint products/modules	2	Yes	Yes
Refresher Course I	Training for up to three (3) AvePoint products/modules, including business case, features overview, and best practices review	1	Yes	Yes
Refresher Course II	Training for up to six (6) AvePoint products/modules, including business case, features overview, and best practices review	2	Yes	Yes

Remote and On-Site Training Packages Available

All AvePoint Training packages are available as on-site or remote events, though each format delivers the same curricula. On-site events are often preferred by clients who find that they learn better via direct interaction with the trainer. Remote training events offer a more cost-effective alternative, and are often preferred by clients either located in remote areas or composed of a geographically-distributed staff. To learn more about the benefits and requirements of on-site and remote training programs, please refer to the [AvePoint Training Services Frequently Asked Questions](#) document, or contact your AvePoint Sales Representative.

AvePoint Training Services Requirements

- All Training Packages must be scheduled a minimum of ten (10) business days in advance, and are subject to availability of trainers. All programs are taught by AvePoint Educators and/or Certified AvePoint Partners.
- AvePoint Training packages are priced at a per instructor, per day basis. Each training day is composed of eight (8) training hours. Please contact your AvePoint sales representative to obtain a quote.
- AvePoint Training Programs are subject to the Terms & Conditions as set forth in applicable services agreement

To Schedule an AvePoint Training Services Appointment

To learn more about AvePoint's Training Services, and to program for your organization, please call **1-800-661-6588** or email Sales@AvePoint.com

